



City of Peru



David R. Bartley
City Clerk

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FINANCE COMMITTEE MINUTES

DATE OF MEETING: Monday, January 6, 2025 TIME: 4:12 P.M.

PLACE OF MEETING: Peru Municipal Building
1901 4th Street, Peru, IL 61354

ROLL CALL: Aldermen Payton, Sapienza, Ballard and Tieman present.

MINUTES

Alderman Tieman made a motion to approve the Finance Committee Minutes of December 9, 2024. Alderman Sapienza seconded the motion; motion carried.

PRESENTATION

None

PUBLIC COMMENT

None

FINANCE

Finance Officer Tracy Mitchell reported on the following:

Outside of capital expenditures, payroll is our largest expenditure. Calendar year 2024 included 27 pays. Fiscal year 2020 had 27 pays and will happen again in FY2031. This occurs every 11 years. The 12/31/24 payroll was excluded for comparative purposes.

Overall, in 2024 General Fund (GF) +14.28% and Utility Fund (UF) +9.48%

2023: GF +6.5% and UF +15.1%

City wide 2024 +13%, 2023 +8.6% over the past 2 years +22.8%

Comps by department and category summarized in attached spreadsheet.

Sick time summaries by employee provided to department heads.

Vacation time was discussed regarding the handbook stating only 80 hours of vacation can be rolled over on an anniversary date when vacation is accrued. Accruing more than 80 hours results in an increased OPEB benefits liability and potential increased negative impact on cash flow if paid out later at higher wage rates. We should encourage our employees to take their allowed vacation time so the liability does not continue to increase and we do not have to "pay out" more in payroll expenses.

See attached payroll summary.

Alderman Payton asked department heads to look at their budgets and make a wish list.

HUMAN RESOURCES

None

OLD BUSINESS

None

NEW BUSINESS

Mayor Kolowski reported that NCAT and Illinois Valley Food Pantry wish to do presentations at the next finance committee meeting.

PSM/Fire Chief Jeff King reported on a meeting with Enterprise regarding leasing public works fleet and inquired if the city would be interested in leasing all city fleet. Police Chief Sarah Raymond was not in favor as it would be a big undertaking with swapping out equipment and signage. Alderman Payton stated the committee would be open to what they have to offer.

PUBLIC COMMENT

None

CLOSED SESSION

Alderman Payton made a motion to go into closed session to discuss security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public or public property. Alderman Sapienza seconded the motion. Deputy Clerk Stephanie Piscia called the roll with Aldermen Payton, Sapienza, Ballard and Tieman voting aye; motion carried.

Closed session began at 4:53 p.m. and ended at 4:57 p.m.

Alderman Payton made a motion to reopen the meeting. Alderman Tieman seconded the motion. Deputy Clerk Stephanie Piscia called the roll with Aldermen Payton, Sapienza, Ballard and Tieman present.

ADJOURNMENT

Alderman Tieman made a motion to adjourn. Alderman Ballard seconded the motion. Meeting adjourned at 4:57 p.m.

PAYROLL COMPARISONS

2024 over 2023 over 2022 Incr/(Decr)

Department	2024 Total		2024 over 2023		2023 over 2022		2024 over 2022
	Adjusted Pay	2023 Total Pay	Adj Incr/-Decr	2022 Total Pay	Incr/-Decr	Incr/-Decr	Incr/-Decr
Elected/Clerk	\$ 197,632.66	\$ 191,911.55	2.98%	\$ 186,730.07	2.8%		
Engineering	\$ 390,675.75	\$ 360,043.26	8.51%	\$ 346,932.17	3.8%		
Police	\$ 3,010,870.91	\$ 2,521,322.40	19.42%	\$ 2,550,602.06	-1.1%		
Fire	\$ 707,256.72	\$ 597,248.93	18.42%	\$ 587,135.69	1.7%		
Streets/B&G	\$ 980,787.81	\$ 946,379.69	3.64%	\$ 766,664.59	23.4%		
Parks	\$ 249,613.98	\$ 210,891.86	18.36%	\$ 249,956.75	-15.6%		
Cemetery	\$ 153,330.74	\$ 122,541.70	25.13%	\$ 121,844.63	0.6%		
Garage	\$ 164,786.43	\$ 159,627.89	3.23%	\$ 142,615.58	11.9%		
Fin/IT/Legal/HR	\$ 751,033.52	\$ 670,775.95	11.96%	\$ 476,576.18	40.7%		
Total Genl Fund	\$ 6,605,988.52	\$ 5,780,743.23	14.28%	\$ 5,429,057.72	6.5%		21.7%
Department	Total ADJ 2024	Total 2023	ADJ Incr/-Decr	Total 2022	Incr/-Decr		
Clerk	\$ 150,488.45	\$ 118,744.02	26.73%	\$ 160,252.04	-25.9%	2023 included Kruswicki vacation run-out	
Admin	\$ 52,556.01	\$ 47,003.77	11.81%	\$ 45,344.41	3.7%		
Power & Gen	\$ 437,823.63	\$ 447,662.30	-2.20%	\$ 304,551.41	47.0%		
Elec Distr	\$ 980,540.34	\$ 920,855.14	6.48%	\$ 831,855.83	10.7%		
Water	\$ 667,424.48	\$ 556,353.64	19.96%	\$ 474,038.90	17.4%		
Total Util Fund	\$ 2,288,832.91	\$ 2,090,618.87	9.48%	\$ 1,816,042.59	15.1%		26.0%
Total City	\$ 8,894,821.43	\$ 7,871,362.10	13.00%	\$ 7,245,100.31	8.6%		22.8%

PAYROLL COMPARISONS

2024 over 2023 Incr/(Decr)

General Fund									
	Wages	Call	OT	D-OT	Vacation	Sick	Other	Total	
Elected/Clerk	\$ 13,374.82	\$ -	\$ (648.48)	\$ -	\$ 915.24	\$ 376.08	\$ 747.68	\$ 14,765.34	
Engineering	\$ 22,772.36	\$ -	\$ 10,047.18	\$ -	\$ 8,732.72	\$ 1,645.24	\$ 2,046.67	\$ 45,244.17	
Police	\$ 505,581.85	\$ 4,858.84	\$ 55,132.36	\$ (23.75)	\$ 32,136.27	\$ 28,385.07	\$ (25,870.67)	\$ 600,199.97	
Fire	\$ 20,714.89	\$ 101,919.50	\$ 6,680.16	\$ (4,172.65)	\$ 2,729.14	\$ 1,638.37	\$ 15,145.53	\$ 144,654.94	
Streets/B&G	\$ 30,488.39	\$ 1,427.53	\$ 12,002.82	\$ 28.76	\$ 2,732.16	\$ 17,010.62	\$ (2,262.07)	\$ 61,428.21	
Parks	\$ 39,929.55	\$ 138.28	\$ 5,540.29	\$ (509.56)	\$ 1,393.77	\$ (205.74)	\$ 109.21	\$ 46,395.80	
Cemetery	\$ 25,427.67	\$ 290.90	\$ 3,970.54	\$ (840.09)	\$ 1,505.81	\$ 2,311.20	\$ 1,031.24	\$ 33,697.27	
Garage	\$ 15,974.68	\$ 261.62	\$ 4,231.03	\$ (1,426.05)	\$ (7,159.32)	\$ (250.48)	\$ (180.48)	\$ 11,451.00	
Fin/IT/Legal/HR	\$ 96,221.19	\$ -	\$ (621.10)	\$ -	\$ 9,894.25	\$ 4,641.55	\$ 477.04	\$ 110,612.93	
								\$ 1,068,449.63	
Total Genl Fund	\$ 770,485.40	\$ 108,896.67	\$ 96,334.80	\$ (6,943.34)	\$ 52,880.04	\$ 55,551.91	\$ (8,755.85)	\$ 1,068,449.63	
Utility Fund									
Clerk	\$ 32,561.81	\$ -	\$ 1,480.92	\$ -	\$ (403.08)	\$ 2,218.40	\$ 1,911.85	\$ 37,769.90	
Admin	\$ 9,623.22	\$ -	\$ (1,256.59)	\$ -	\$ (2,086.42)	\$ 1,032.15	\$ 312.36	\$ 7,624.72	
Power & Gen/Hydr	\$ 14,153.59	\$ 2,431.04	\$ (20,695.72)	\$ (4,178.70)	\$ (2,655.32)	\$ 24,141.37	\$ (8,293.33)	\$ 4,902.93	
Elec Distr	\$ 124,891.09	\$ 3,369.32	\$ (8,133.35)	\$ (9,499.46)	\$ (11,536.92)	\$ 2,941.57	\$ (96.32)	\$ 101,935.93	
Water	\$ 117,004.16	\$ 1,484.36	\$ 24,379.30	\$ (2,424.76)	\$ 6,328.32	\$ (8,065.89)	\$ (1,966.59)	\$ 136,738.90	
								\$ 288,972.38	
Total Util Fund	\$ 298,233.87	\$ 7,284.72	\$ (4,225.44)	\$ (16,102.92)	\$ (10,353.42)	\$ 22,267.60	\$ (8,132.03)	\$ 288,972.38	
Total City	\$ 1,068,719.27	\$ 116,181.39	\$ 92,109.36	\$ (23,046.26)	\$ 42,526.62	\$ 77,819.51	\$ (16,887.88)	\$ 1,357,422.01	

Other Includes: Personal, Holiday, Insurance Stipends, Xmas Bonus
 Police: Included in Wages: SD2, SD3, Investigator, OIC, Dogs, Back Pay, FTO
 Straight Time: breakout based on K-9/Comp payout-OT, Vacation, Sick

2024 ADJUSTED over 2023 Incr/(Decr)

General Fund									
	Wages	Call	OT	D-OT	Vacation	Sick	Other	Total	
Elected/Clerk	\$ 4,563.55	\$ -	\$ (648.48)	\$ -	\$ 915.24	\$ 376.08	\$ 514.72	\$ 5,721.11	
Engineering	\$ 11,746.80	\$ -	\$ 9,572.94	\$ -	\$ 7,265.07	\$ 61.01	\$ 1,986.67	\$ 30,632.49	
Police	\$ 407,764.00	\$ 4,114.61	\$ 53,228.04	\$ (23.75)	\$ 28,493.08	\$ 25,237.44	\$ (29,264.91)	\$ 489,548.51	
Fire	\$ 11,887.18	\$ 86,583.46	\$ 1,722.26	\$ (4,172.65)	\$ 1,107.70	\$ 1,638.37	\$ 11,241.47	\$ 110,007.79	
Streets/B&G	\$ 5,199.66	\$ 1,427.53	\$ 11,352.44	\$ 28.76	\$ 1,817.20	\$ 16,844.60	\$ (2,262.07)	\$ 34,408.12	
Parks	\$ 33,983.99	\$ 66.28	\$ 4,635.79	\$ (509.56)	\$ 930.15	\$ (205.74)	\$ (178.79)	\$ 38,722.12	
Cemetery	\$ 22,757.27	\$ 290.90	\$ 3,732.71	\$ (840.09)	\$ 1,505.81	\$ 2,311.20	\$ 1,031.24	\$ 30,789.04	
Garage	\$ 10,365.56	\$ 261.62	\$ 3,868.17	\$ (1,426.05)	\$ (7,159.32)	\$ (250.48)	\$ (500.96)	\$ 5,158.54	
Fin/IT/Legal/HR	\$ 68,888.91	\$ -	\$ (621.10)	\$ -	\$ 8,953.44	\$ 3,063.88	\$ (27.56)	\$ 80,257.57	
								\$ 825,245.29	
Total Genl Fund	\$ 577,156.92	\$ 92,744.40	\$ 86,842.77	\$ (6,943.34)	\$ 43,828.37	\$ 49,076.36	\$ (17,460.19)	\$ 825,245.29	
Utility Fund									
Clerk	\$ 26,601.86	\$ -	\$ 1,415.40	\$ -	\$ (403.08)	\$ 2,218.40	\$ 1,911.85	\$ 31,744.43	
Admin	\$ 7,550.74	\$ -	\$ (1,256.59)	\$ -	\$ (2,086.42)	\$ 1,032.15	\$ 312.36	\$ 5,552.24	
Power & Gen/Hydr	\$ 1,118.79	\$ 1,889.76	\$ (21,191.24)	\$ (4,178.70)	\$ (2,655.32)	\$ 23,471.37	\$ (8,293.33)	\$ (9,838.67)	
Elec Distr	\$ 86,714.84	\$ 2,504.04	\$ (8,380.55)	\$ (9,499.46)	\$ (13,360.60)	\$ 1,833.25	\$ (126.32)	\$ 59,685.20	
Water	\$ 95,276.80	\$ 1,250.70	\$ 22,195.51	\$ (2,424.76)	\$ 5,875.68	\$ (8,403.65)	\$ (2,699.44)	\$ 111,070.84	
								\$ 198,214.04	
Total Util Fund	\$ 217,263.03	\$ 5,644.50	\$ (7,217.47)	\$ (16,102.92)	\$ (12,629.74)	\$ 20,151.52	\$ (8,894.88)	\$ 198,214.04	
Total City	\$ 794,419.95	\$ 98,388.90	\$ 79,625.30	\$ (23,046.26)	\$ 31,198.63	\$ 69,227.88	\$ (26,355.07)	\$ 1,023,459.33	