



City of Peru



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FINANCE & SAFETY SERVICES COMMITTEE MINUTES

DATE OF MEETING: April 26, 2017 TIME: 4:00 p.m.

PLACE OF MEETING: Council Chambers, Peru Municipal Building
1901 4th Street, Peru, IL 61354

THE FINANCE & SAFETY SERVICES COMMITTEE MEMBERS PRESENT:
Aldermen Potthoff, Ferrari and Payton present; Alderman Radtke, Mayor Harl present.

OTHER PERSONS PRESENT: Treasurer Jackson Powell, Alderman Lukosus, Alderman Ballard, PSM/Fire Chief Jeff King, City Engineer Eric Carls, Finance Officer Justin Miller, Finance Intern Matt Pehoski and Human Resource Manager Kim Reese

MATTERS DISCUSSED

Alderman Potthoff made a motion to approve the minutes of the April 12, 2017 Finance & Safety Services Meeting. Alderman Payton seconded the motion; motion carried.

The Committee reviewed and approved the disbursements for payment on May 3, 2017. PSM King reported on a quote from Tieman Builders to replace airport garage door in the amount of \$16,200.00. Alderman Potthoff asked that it be added to the May 1st regular agenda.

PRESENTATION

OLD BUSINESS

PSM King provided an update on Hydro #4 unit dewater will need a special hydro crew will need to tear it apart to see cause of emergency repairs. PSM King reported the repairs could cost between \$20,000-\$30,000.

City Engineer Eric Carls provided an update on the Division of Aeronautics meeting regarding project and it has been delayed in the past.

City Engineer Eric Carls reported the Splash Pad project has started and the Peoria Street project will begin in a few weeks.

ASM Bernabei discussed a Take Home Vehicle Policy and stated he will present at next staff meeting.

ASM Bernabei discussed an (auto)Accident Review Policy instituted throughout the City similar with what is being done at the Police Department. ASM Bernabei stated he will present at the next staff meeting.

Human Resource Manger Kim Reese provided the following update:

HUMAN RESOURCE UPDATE

04/26/2017

HEALTH INSURANCE CONTRIBUTIONS

- Increase to 20% health insurance contribution effective 5/1/17

WAGE ORDINANCE & HANDBOOK

- Wage Ordinance will be placed on 5/1/17 agenda for approval
- Handbook will also be placed on 5/1/17 agenda for approval if Atty. Melody has reviewed by Friday.

COLLECTIVE BARGAINING

- Next FOP Meeting Friday, May 5th 10AM
- Local 150 Negotiations scheduled for Tuesday, May 2nd 10AM

COMPENSATION REPORT LISTED ON WEBSITE

- List compensation report on website (only if over 75k)

Finance Officer Justin Miller provided the following update:

Finance Report- 04/26/2017

1. Expense Reimbursement and Credit Card Policy

- Update and further define policy
 - Final draft- 5/10

2. Azavar Audit

- Sales Tax and Property Tax Audit
 - Reviewed Contract and Discussion

3. Pension Modeler

- Actuarial study with variable data figures
 - Discussion-will make a presentation next meeting. Committee wants to see lots of options

4. Fiscal 2017 Audit

- Preliminary Visit
 - 04/27-04/28
 - Inventory and Control Testing-Vast improvements with controls since last year; implemented 7-8 added controls
- Fieldwork

- 07/17-07/21
 - Annual testing items

5. **Investment**

- Investment Report Discussion
- City Treasurer Report

Treasurer Jackson Powell reported that Friends for Peru Pool Member Claudia Mikyska asked to move pool funds to money market account from checking (\$36,000)

NEW BUSINESS

PUBLIC COMMENT

CLOSED SESSION

Alderman Ferrari made a motion to adjourn. Alderman Payton seconded the motion. Meeting adjourned at 4:57 p.m.