



# City of Peru



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## MEMO

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**Date:** March 16<sup>th</sup>, 2020

**To:** City of Peru Residents & Business Owners, Registered Contractors, Professional Consultants (Architects & Engineers), and Prospective Developers

**From:** City Engineer – Eric Carls, P.E.

**RE:** COVID-19 Response: City of Peru Engineering & Zoning Department

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As of Monday, March 16<sup>th</sup>, 2020 the City of Peru Engineering & Zoning Department will be implementing the following operational changes in response to the on-going efforts to reduce the spread of COVID-19.

- ❖ The City of Peru Engineering & Zoning Department will be closed to the general public for in-person contact until further notice.
  - For Building & Zoning please contact us at (815) 223-1148
  - For Engineering please contact us at (815) 224-6020
- ❖ All permits, applied for through the Engineering & Zoning Department, will be required to be submitted online or via email.
  - Please visit [www.peru.il.us](http://www.peru.il.us) and click the “Forms & Applications” tab on the right-hand side. The general permits are available within the Engineering & Zoning portal.
  - Permits can also be submitted via email to [acoutre@peru.il.us](mailto:acoutre@peru.il.us) attention Ali Coutre.
- ❖ Permit payments must be mailed or electronically submitted.
- ❖ Approved permits will be returned via mail or email. It is the responsibility of the permit holder to print and display the approved permits.
- ❖ All contractors must still register with the City of Peru Engineering & Zoning Department. Registrations can be completed online or via email.
  - Please visit [www.peru.il.us](http://www.peru.il.us) and click the “Forms & Applications” tab on the right-hand side. The general permits are available within the Clerk’s portal.
  - Registrations can also be submitted via email to [ariva@peru.il.us](mailto:ariva@peru.il.us) attention Ann Riva.

- ❖ All required permit inspections have been suspended until further notice.
- ❖ All public hearings related to Zoning applications have been suspended until further notice.
- ❖ All pre-construction and progress meetings for City capital improvements will be cancelled or re-scheduled, with the option for a conference call.

It is the goal of the Engineering & Zoning Department to continue to provide the necessary services to our working partners in order minimize the impacts to each of their projects and those which are included in City's capital improvement plan.

It is also our goal to keep all of those working partners, their personnel and our city employees in good health. On behalf of the City of Peru and the Engineering & Zoning Department we thank you in advance for your understanding and assistance in implementing these precautionary measures.

Thank You!



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