

# City of Peru

## Job Description

**Job Title:**       **Apprentice Lineman**  
**Department:**    Electric  
**FLSA Status:**   Non-Exempt, Union  
**Reports to:**     General Foreman

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**JOB SUMMARY:** Apprentices must complete a four-year training program that includes coursework and some travel for field training. The program is a four-year series of progressive training positions. The first year achievements include pole climbing skills and de-energized line construction; in the second year secondary wiring and services are learned; the third year includes working on primary wiring from a bucket truck; and the fourth year skills include working on primary lines from a pole using hot sticks.

**SUPERVISION RECEIVED:** The Apprentice Lineman is under the immediate supervision of the Electric Department General Foreman and Crew Foreman and takes direction from journeyman linemen.

**APPRENTICE LINEMAN ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following. Other duties may be assigned.

- Learn the skills and safety procedures of a journeyman lineman.
- Assist linemen in performance of assigned tasks that include installation, expansion, relocation, repair and maintenance of facilities and service to residents.
- Place and remove barricades.
- Install shoring and scaffolding.
- Attend to portable equipment such as ventilators, generators, pumps and compressors.
- Dig trenches.
- Form, mix and pour concrete.
- Place pipe, conduit and manholes.
- Cut, trim and remove trees.
- Perform various maintenance duties such as, but not limited to, painting, laying brick, placing paving materials.
- Clean and maintain equipment.
- Learn to safely operate bucket trucks, line trucks, horizontal drilling machines, dump trucks, backhoes, skid steer loaders, forklifts, pavement cutters, air compressors and jackhammers.

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**REQUIRED QUALIFICATIONS & SKILLS:**

- Must have high school diploma or GED equivalent.
- Must have and maintain a valid Illinois driver's license or the ability to obtain a Class A CDL within 60 days of being hired.
- Ability to communicate effectively, both orally and written.
- Must establish and maintain residency within 10 miles of Peru city limits within six months of hire date.
- Completion of a four-year apprenticeship program.

**REQUIRED PHYSICAL DEMANDS & WORKING CONDITIONS:**

- Ability to climb poles up to 90 feet and work underground in confined spaces.
- Ability to lift and/or move on a regular basis a maximum of 100 pounds.
- While performing duties of this position, employee will regularly be required to use hands to handle, feel or operate objects, tools or controls and reach with hands and arms.
- Ability to stand, walk, sit, climb, balance, stoop, kneel, crouch and crawl.
- Requires effective audio-visual discrimination and perception to make quick and accurate observations; color vision adequate to correctly identify black, brown, red orange, yellow, green, blue, violet, gray and white. Hearing sufficient to detect normal equipment operation, alarms and to understand verbal direction.
- Ability to respond to emergency calls outside of normal shift hours, work irregular shifts on occasion, due to personnel shortage, workload, work in progress and emergency situations.
- Tolerance for working in adverse weather conditions or other unusual conditions such as, but not limited to, cold, heat, rain, snow, wind, dark, dusty, noisy and cramped surroundings.

**PERFORMANCE MEASUREMENTS:**

- Arrives for work on time.
- Adheres to City and department policies and procedures.

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- Sets a standard of excellence in customer service.
- Consistently meets deadlines.
- Uses normal courtesy in interpersonal contact with the public and co-workers.
- Demonstrates safe driving performance on the job.
- Safe, efficient and cost-effective completion of distribution system installation, expansion, relocation, repair, maintenance and service activities.
- Evaluates accurately and responds quickly and effectively to emergency calls and situations.
- Complies with applicable local, state, and federal regulations and policies.
- Supports other specialized crew, departments, utilities and contractors.

The essential duties and responsibilities reflect the general details necessary to describe the principal functions of the job identified and shall not be construed as a detailed description of all the work requirements inherent in the job. Other work will be assigned to utilize scheduled time fully or to meet exceptional conditions.